

**Academic Senate Council Agenda
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

In accordance with enabling provisions of the California Administrative Code, we, the faculty of Contra Costa College, do hereby organize and construct ourselves as an Academic Senate. As such a body we shall endeavor:

- To demonstrate our professional commitment to the proposition that our college exists to fulfill the educational needs of our community,
- To promote the utmost of faculty professionalism,
- To create a climate of mutual respect and cooperation among all persons striving toward the goals of our college, and
- To provide the most effective means for faculty representation and participation in furthering the purposes of Contra Costa College.

The purpose of the Senate shall be to implement the expressed and implied intent of those sections of Title V of the California Administrative Code that permit community college faculties to organize legally as senates. The Senate Council shall represent the Senate in those functions specified for the Senate in Title V of the California Administrative Code.

Monday, April 20, 2020		2:15 pm - 4:00 pm	Location: ZOOM (See link below)
<i>THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND</i>			
2:15	A	Call to Order with Introduction of Guests (A quorum consists of half plus one of currently filled membership positions. For example, if all 12 positions are filled, quorum is 7)	
		Academic Senate President: Katie Krolkowski VP/CIC: Mark Wong LA Representatives: Randy Carver SS Representatives: Sarah Boland, Lorena Gonzalez LAVA Representatives: Mitchell Naidoo, Brianne Ayala(alt), Andrew Kuo, Erika Watson (alt) NSAS Representatives: Leslie Alexander Distance Ed Representative: Mike Kilivris CTE Representative: Lucile Beatty	
2:15-3:55	B	AGENDA ITEMS	
	1	April 20 agenda (Action)	
	2	March 16, April 6 minutes (Action)	
	3	Participatory Governance Information (35 min) a. May 4 all Academic Senate meeting OUTCOME: ASC advises on theme, advertising, recruiting strategy b. Planning: Strategic plan draft review OUTCOME: ASC provides feedback on how draft plan relates to faculty work, advises on next steps for Faculty representatives in approval process. <u>StrategicPlan0414_Padilla.pdf</u> c. College Council: Report on Governance Structure and other Agenda Items. OUTCOME: Informational. ASC advises on steps CC representatives should take for upcoming agenda items, particularly Participatory Governance structure, Strategic Plan, and ISER <u>ParticipatoryGovernanceWebsiteV2.pdf</u> <u>Mock up of proposed "Participatory Governance" page for CCC website Dr. Katie's Website.pdf</u> <u>Proposed plan of action related to concerns related to particular topics.pdf</u> d. Operations: update on March 9 meeting OUTCOME: ASC determines process for updating handbook section 2100.0-2100.1. ASC clarifies key items to address in a crisis management plan. <u>Colleges-Procedures-Handbook-2015.01.23Sect2100.pdf</u>	
	4	Accreditation (15 min) Discuss verification of ISER draft edits, highlight outstanding issues, responds to request from Accreditation leaders OUTCOME: Direct any actions to be shared with Accred. SC. ASC advises faculty reps at CC on how to proceed with approval	

5		<p>Hiring (15 min)</p> <p>a. Administration: update on hiring/searches. OUTCOME - informational</p> <p>b. Full Time Faculty: update on Box2A and district policy. OUTCOME -informational</p> <p>c. Release time positions: Review process, positions, job descriptions, and ASC involvement. OUTCOMES: Approve brief description of process and the job descriptions to be posted after this meeting. ASC advises on improvement to procedure (application/interview/hiring/documents), ASC involvement in process, and recruitment ideas. ParticipatoryGovernment_MembershipChairs_ASCv2.doc, Job descriptions for: Professional Development, Distance Education, Guided Pathways Steering Committee Faculty Chair</p>
6		<p>ASC Committees (15 min)</p> <p>a. Equivalency: Report on Report on March, April actions. Finalize procedure for broad sharing/publication. OUTCOME: informational, ASC approves procedure to publicize. EquivalencyProcessesDraft.doc</p> <p>b. CIC: Updates on eLumen, the proposal "queue", plan for curriculum committee in fall, Distance Education addendum. OUTCOME: informational, ASC provides input/suggestions to CIC</p> <p>c. Distance Education: Report on number of faculty trainings, which faculty are providing training, plan for Summer training and preparation, plan for Fall training/preparation. Distance Education addendum. OUTCOME: informational</p>
7		<p>ASC By-laws (15 min)</p> <p>a. Review ‘faculty affairs’ language. OUTCOME: ASC votes on whether to remove ‘faculty affairs’ language from by-laws ASC Bylaws</p> <p>b. Discuss adding a voting seat for part-time faculty to ASC composition. Consider process, term, stipend, etc. OUTCOME: ASC advises on how to move forward with this request for a by-laws change.</p> <p>c. Resource documents: Supporting Adjunct and Non-Tenure-Track Faculty: Winners of the 2020 Delphi Award Share Their Strategies Local Senate Profile Survey (question #6)</p>
8		<p>COVID-19 response general discussion (remaining time). OUTCOME: ASC provides comment, guidance, ideas for next steps</p> <p>a. Part-time faculty acknowledgement by DVC ASC DVCASC_PartTimeEmail0408.pdf</p> <p>b. Health and safety – Discuss ASC role</p> <p>c. Students - Instruction, instructional support – Discuss ASC role</p>
3:55	C	PUBLIC COMMENT
4:00	D	ADJOURNMENT

Join Zoom Meeting

<https://4cd.zoom.us/j/98482781035>

Meeting ID: 984 8278 1035

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